
TO: Executive Branch Budget Officers

FROM: Department of Planning and Budget

SUBJECT: Survey on the Impact of a Potential Federal Government Shutdown

DEADLINE: September 18, 2015

As you probably are aware, Congress has not passed a budget for federal fiscal year 2016, which begins on October 1, 2015. The last time this happened, the federal government was shutdown for 16 days. That shutdown had different impacts on individual state agencies. In preparation for a potential shutdown of the federal government on October 1, the Governor's Chief of Staff has asked the Department of Planning and Budget to begin collecting information to assess the potential impact a shutdown would have on state operations.

A survey template in the form of an Excel file has been posted on the [DPB website](http://www.dpb.virginia.gov/forms/forms.cfm?search=September%202015%20Survey%20on%20the%20Impact%20of%20Potential%20Federal%20shutdown) (<http://www.dpb.virginia.gov/forms/forms.cfm?search=September%202015%20Survey%20on%20the%20Impact%20of%20Potential%20Federal%20shutdown>). You need to enter data in the survey for each federal grant for which you will rely on federal fiscal year 2016 funding for continued operations.

Please download a copy of the Excel template, complete the survey, rename the file to include your agency code, and return it to budget@dpb.virginia.gov with a copy to your DPB budget analyst by close of business on September 18, 2015.

If you have any questions, please contact your DPB budget analyst.